

**Lassen Fastpitch Softball Board Meeting
January 11, 2026 - 10:30 am - Pizza Factory, Susanville**

Start Time: 10:37 am



Attendance

<input type="checkbox"/> Vacant, President
<input type="checkbox"/> Vacant, Vice President
<input checked="" type="checkbox"/> Meghann Hallmark, Secretary
<input type="checkbox"/> Cali Dardis, Treasuer
<input checked="" type="checkbox"/> Sara Cain, Player Agent
<input checked="" type="checkbox"/> Dan Paez, Fundraising
<input checked="" type="checkbox"/> Keith Honea, Field Maintenance Coordinator
<input checked="" type="checkbox"/> Russell Mackenzie, Equipment Coordinator
<input type="checkbox"/> Ryan Mathews, Co-Equipment
<input checked="" type="checkbox"/> Jolene Phillips, Co-Field Maintenance
<input checked="" type="checkbox"/> KC Wiser, Umpire in Chief
<input checked="" type="checkbox"/> Bradlee Justice, Coaches Coordinator
<input type="checkbox"/> Vacant, Snack Bar Coordinator

These minutes were reviewed and approved in the BAND app. Sara Cain made the motion to approve with a second by Dan Paez

Discussions:

1. Board Vacancies / Interviews - This portion is closed to the public.

- a. President - A. Marro submitted a letter of resignation via the BAND app, (see attached). The letter was reviewed and accepted by the LYFS Board.
 - i. Two candidates interview for this position, with one candidate being selected for the position.
 - ii. Selected Candidate: Meghann Hallmark
- b. Vice President - J. Mauldin submitted a letter of resignation via the BAND app, (see attached). The letter was reviewed and accepted by the LYFS Board. App.

- i. Three candidates interviewed for this position, with one candidate being selected for the position.
 - ii. Selected Candidate: Sara Cain
- c. Secretary
 - i. One candidate applied to interview for this position, as the position was flown in error the candidate was contacted to not interview. At the time of flying this position there was not a true vacancy.
 - ii. Due to Meghann Hallmark being selected for the President Position, Secretary was advertised via social meeting.
 - iii. Interviews for Secretary took place on January 11th, 2026, 3 candidates interviewed, with one candidate being selected.
 - iv. Selected Candidate: Josephine Carman
- d. Player Agent
 - i. Due to Sara Cain being selected for the Vice President position, Player Agent was advertised via social media with 3 candidates showing interest.
 - ii. Three candidates interviewed with one candidate being selected.
 - iii. Selected Candidate: Teresa Justice
- e. Snack Bar Coordinator
 - i. No applications were received for this position.

Meeting Opened to Public - Two members of the public joined the session

2. Diamond View Shed and Lawnmower

- a. K. Honea provided an update to purchasing a security bar to secure the lawnmower in the shed. The cost to ship the bar was \$500.00 so the order was cancelled. It was recommended to reach out to local vendors to secure the lawnmower. Currently the lawnmower is being secured at a board members home, board members agree with this option.
- b. B. Justice had questions for securing the lawn mower. K. Honea suggested adding chains to the wheels with a lock, this will ensure the lawnmower can not be easily stolen and driven away. He has the ability to do that now with existing chains.
- c. B. Justice is going to work with Payless Building Supply for a quote for items to secure the lawnmower.
- d. K. Honea suggested we reach out to the community and fundraise or sponsor to build an enclosure for the lawnmower for added security.

Action Items:

- a. K. Honea - purchase new keys for the lawnmower, funding approved at the October 2025 meeting.
- b. B. Justice - Secure quote from Payless Building Supply to purchase items to secure lawnmower.

Conclusion: At the February 2026 board meeting; complete plan to secure lawnmower at Diamond View Field.

3. Mentorship Program

- a. Former VP J. Mauldin initially brought this idea to the board, with her resignation, S. Cain, Player Agent, is taking over. The goal of this program is to allow softball players that have aged out to aid in coaching for all age divisions. They would help the head and assistant coaches. There would be an application process for this and the league would create a letter stating they did this and it would help them with community service for college applications.

Action Items:

- a. S. Cain to create an application and code of conduct for the board to review.

Conclusion: At the February 2026 board meeting; review documents and make a decision.

4. Uniforms

- a. An email was sent to Cross Freedom regarding pricing and timeframes to order shirts, pants, and socks. Cross Freedom had questions, and Secretary M. Hallmark responded to that email during this meeting, pending a response.
- b. B. Justice inquired into securing bids for a different vendor to ensure fairness with purchasing. Cross Freedom will need to be used this season, sizing samples were used from Cross Freedom during the in person registration.
- c. Public attendees brought up concerns with changing vendors due to size variations.

Conclusion: Once Cross Freedom responds to the email asking questions, pricing and shipment dates will be presented at the February 2026 Board Meeting for votes of approval.

5. Fundraising

- a. D. Paez, Fundraising was present via telephone for this meeting. He brought forward multiple ideas for the raffle ticket fundraising this season, including Reno Aces tickets. K. Honea asked if this would be an additional prize or a new prize? D. Paez stated it would be a new prize. K. Honea brought up concerns about losing Honey Lake Guide Services, as it is a popular prize in the community. B. Justice asked if Ace's was going to donate the tickets or if we needed to purchase them. D. Paez said we would have to pay. Lastly, R. Mackenzie, Equipment, suggested reaching out to Nevada softball for donation tickets to softball games as a raffle prize.

Action Items:

- a. D. Paez will put together a proposal for all fundraising options; opening day prizes, raffle ticket prizes, and top sellers of raffle ticket prizes.

Conclusion: At the February 2026 meeting D. Paez will present his proposal and the board will discuss and make a decision by votes of approval.

6. Snack Bar Coordinator

- a. Recruitment continues to be an issue for this position, with zero interest after two rounds of recruitment.
- b. Public attendees suggested changing when the snack bar is open, limited to opening day and the weekends.

- c. K. Honea reminded the public and the board that the snack bar can't run without help from coaches and player parents.
- d. J. Phillips, Co-Field Maintenance, suggested sending players with ice chests around to sell soda and water, specifically to the fields furthers away from the snack bar.
- e. B. Justice suggested, if we can't get the snack bar running to invite local food truck vendors to sell food during games. (Untamed Cowgirl, Kona, Alpaca). S. Cain and K. Honea brought up that permission needs to be granted from the county to do this option.

Action Item:

- a. M. Hallmark to change the Snack Bar Coordinator job duties to be more flexible, including limiting when the snack bar runs to attempt to bring in applicants.

Conclusion: Further discussion required at the February 2026 meeting after a final round of recruitment.

7. Batting Cages

- a. The nets were damaged due to the weather and weed control issues. K. Honea will get pricing for new nets, using Epic Sports.
- b. Public attendees asked if the nets will be stored next winter to avoid this issue in the future, the answer to this is yes.

8. Field Maintenance

- a. Due to confusion on what was voted on during the November 2025 Board Meeting K. Honea cancelled the contractor to start field replenishment / maintenance. M. Hallmark stated the minutes may not align with what was actually voted on, stating it can be challenging keeping notes on the meetings without recording them.
- b. Cost to replenish the 6U, 8U and Diamond View fields is approximately \$10,000.00, this cost includes a full repair of the above mentioned fields and the contractor shall teach members of the board to keep the fields maintained after work is completed.
- c. The 10U and 12U fields will be repaired and updated at a later date due to watershed issues and working with the county to get the watershed issues fixed. These fields flood every year and can't be updated.
 - i. K. Honea and A. Marro have reached out to the county via email and have received no response.
 - ii. M. Hallmark is going to also try to get assistance from the county to address the watershed issue along with finding out more information regarding a grant to apply to the watershed issue.
- d. B. Justice raised concerns regarding the cost and asked if additional quotes were possible. K. Honea found two quotes that are within the area. Finding additional quotes has been a challenge due to the specifics of the job and the time of year. K. Honea will fundraise to help cover these costs.
- e. KC noted that whatever we do needs to be sustainable so that field repairs are not required each season.
- f. S. Cain made a motion to approve having a contractor fix the 6U, 8U, and Diamond View Fields with a second by KC Wiser. Motion passes.

- g. K. Honea made a request to purchase a compactor for \$500.00 for the field repair projects. S. Cain made a motion to approve this request, not to exceed \$500.00 with a second by R. Mackenzie. Motion passes

Conclusion: Field maintenance on the 6U, 8U, and Diamond View Fields will start ASAP along with a purchase of a compactor.

9. Secretary

- a. At the November 2025 M. Hallmark was tasked with reaching out to High Desert State Prison to be given donations from a food sale. M. Hallmark was unable to do that prior to this meeting.

Action Item: M. Hallmark to ask High Desert State Prison to have LYFS as one of the “charities” to receive funds from a food sale.

10. Rules

- a. Time Limit Change
- b. Pitching rule for 12U

Conclusion: Due to the time limit of this meeting, this topic was tabled until the next meeting.

11. Treasurers Report

- a. Nothing to report, C. Dardis was not in attendance.

12. Open Forum

Conclusion: Due to the time limit of this meeting, nothing was brought forward from the board or the community members in attendance.

13. Next Meeting

- a. February 15, 2026 at 10:00

Meeting Adjourned: 1:21 PM